

When Renting the Olde Raleigh Clubhouse...

THERE IS A \$50.00 RENTAL FEE FOR THE USE OF THE CLUBHOUSE.

No checks are required and see below as rental fee will be charged to your HOA account. A deposit will no longer be required but owner may be charged for any damages or cleaning if necessary after your event. You will be notified after the rental if any issues are found that require additional services and charges.

See details below.

NO temporary gate code signs or decorations may be affixed to ANY gate or keypad.

(If you request a temporary gate code please provide to your guests prior to your event.)

The following cleaning procedures must be followed after the rental of the clubhouse. Any additional cleaning or damages to the clubhouse will be billed to the person in charge of renting the clubhouse.

General rules for cleaning all areas of clubhouse.

Upon exiting the clubhouse thermostat should be set to the following settings:

Fall and Winter -60 degrees, Spring and Summer -80 degrees

NOTHING should be stuck to the walls in any room including tape, pins, push-pins etc.

All Garbage should be bagged and placed outside the gate at the rear of the clubhouse in the cans provided.

Wipe all tables and counter space. Wipe folding chairs and tables if used and return to the storage room area.

Cleaning supplies are located in the storage room. The key for the storage room is in the lockbox. Code will be provided with rental confirmation.

Ensure that all lights and fans are turned off, **doors are locked from the interior** and all furniture is left in a neat manner.

No rentals will be allowed on Holiday weekends (Friday-Sunday)

General rules for cleaning the clubhouse:

Sweep and mop the floor when necessary.

Wipe down sink and counter top.

Clean tabletops.

Wipe windows or doors when necessary.

Please return forms to:

PPM, Inc.
11010 Raven Ridge Road
Raleigh, NC 27614

OLDE RALEIGH HOMEOWNER'S ASSOCIATION POOL/CLUBHOUSE RENTAL APPLICATION

Rental Date: _____ Time: _____

Purpose: _____ Neighborhood Meeting _____ Private Party
_____ Business Meeting _____ Business Social
_____ Children's Party _____ Other (describe)

Number of People Attending: _____

Facilities to be used: _____ POOL _____ CLUBHOUSE

Will alcoholic beverages be served? _____
(The HOST LIQUOR LIABILITY AGREEMENT must be completed if "Yes".)

Please contact PPM within 48 hours of your rental to obtain the code to the clubhouse.

Print Name: _____ Phone: _____

Email Address (Required): _____

Property Address: _____

The undersigned agrees that it is solely responsible for any and all damage caused during the event to Association property. Association expressly preserves all claims against the undersigned pursuant to N.C.G.S. 47F- 3-107 for damage to the Association property, including without limitation, assessing the cost of repair to the undersigned and such assessable costs being deemed an assessment collectable as ordinary assessments of the Association secured by lien under N.C.G.S. 47F-3-116. The undersigned expressly waives and relinquishes any right to a hearing for the cost of the assessment for damaged Association property under N.C.G.S. 47F- 3-107 (d).

Signature: _____

Date: _____

RENTAL FEE IS REQUIRED AT TIME OF APPLICATION

RENTAL FEE: \$50.00 to be charged to your HOA account. You may remit payment with your monthly HOA Assessment payment or make payment on line at www.ppmral.com or mail separate check to be credited to your account.

Please Notice: Pool parties must end at dusk for the outdoor pool. Clubhouse and indoor pool parties shall end no later than:

- 11 PM (music must end)
- 12 AM (party must conclude)—Codes do not work after 12AM

The use of tobacco in any form is NOT permitted within the clubhouse.

Olde Raleigh reserves the right to expel any members and their guests not conforming to the rules and regulations, or causing undue commotion.

HOA USE

Application Accepted: Y / N

Fees Received: _____

OLDE RALEIGH HOMEOWNER' S ASSOCIATION

HOST LIQUOR LIABILITY AGREEMENT

The undersigned hereby agrees to accept HOST LIQUOR Liability responsibility for (activity) held on _____ between the hours of _____ and _____ to hold Olde Raleigh Homeowner' s Association, Inc. harmless.

Signature: _____

Date: _____