

**BY LAWS  
OF  
HUNTER'S LANDING HOMEOWNERS' ASSOCIATION, INC.**

ARTICLE I

NAME AND LOCATION. The name of the corporation is Hunter's Landing Homeowners' Association, Inc., hereinafter referred to as the "Association". The principal office of the corporation shall be located at P.O. Box 58813, Raleigh, North Carolina 27658. Meetings of members and directors may be held at such places within the State of North Carolina as may be designated by the Board of Directors.

ARTICLE II

DEFINITIONS

Section 1. "Association" shall mean and refer to the Hunter's Landing Homeowners' Association, Inc., its successors and assigns.

Section 2. "Properties" shall mean all real property as de-scribed on Exhibit A attached hereto.

Section 3. "Common Properties" shall mean and refer to all land within the Property deeded to the Association, along with facilities and improvements erected or constructed thereon, for the exclusive use and enjoyment of the members of the Association. The term Common Properties shall also include any personal property acquired by the Association if said property is designated as part of the Common Properties. The Common Properties shall be maintained by the Association.

Section 4. "Lot" shall mean and refer to any plot of land shown upon any recorded subdivision map of the Properties with the exception of the Common Properties.

Section 5. "Owner" shall mean and refer to the record owner, whether one or more persons or entities, of the fee simple title to any lot which is a part of the Properties, including

contract sellers, but excluding those having such interest merely as security for the performance of an obligation.

Section 6. "Declarant" shall mean and refer to RAP, Inc., a North Carolina Corporation, its successors and assigns, to whom the rights of Declarant are expressly transferred, or if such successors or assigns should acquire more than one undeveloped lot or undeveloped acreage for the purpose of development, or acquire title to the property under a deed in lieu of foreclosure, judicial foreclosure, or foreclosure under power of sale contained in any deed of trust or one otherwise denominated a "Declarant" hereby.

Section 7. "Declaration" shall mean and refer to the Declaration of Covenants, Conditions and Restrictions applicable to the Properties recorded in the office of the Wake County Register of Deeds.

Section 8. "Member" shall mean and refer to those persons entitled to membership as provided in the Declaration.

### ARTICLE III

Section 1. Annual Meetings. Regular annual meetings of the members, except as otherwise directed by the Board of Directors, shall be held in the same month of each year, on the day at the hour specified in the notice to members of the meeting.

Section 2. Special Meetings. Special meetings of the members may be called at any time by the president or by the Board of Directors, or upon written request of 25 percent of the members who are entitled to vote.

Section 3. Notice of Meetings. Written notice of each meeting of the members shall be given by, or at the direction of, the Secretary or person authorized to call the meeting, not less than 30 days nor more than 60 days before such meeting to each member entitled to vote thereat, delivered by hand or mailed and addressed to the member's address last appearing on the books of the Association, or supplied by such member to the Association for the purpose of notice.

Such notice shall specify the place, day and hour of the meeting, and in the case of a special meeting, the purpose of the meeting.

Section 4. Quorum. The presence at the meeting of members entitled to cast, or of proxies entitled to cast, one-tenth (1/10) of the votes of each class of membership shall constitute a quorum for any action except as otherwise provided in the Articles of Incorporation, the Declaration, or these Bylaws. If, however, such quorum shall not be present or represented at any meeting, the members entitled to vote thereat shall have power to adjourn the meeting from time to time, without notice other than announcement at the meeting, until a quorum as aforesaid shall be present or represented.

Section 5. Proxies. At all meetings of members, each member may vote in person or by proxy. All proxies shall be in writing and filed with the secretary.

## ARTICLE V

### NOMINATION AND ELECTION OF DIRECTORS

Section 1. Board of Directors. The affairs of this Association shall be managed by a Board of Nine Directors, who need not be members of the Association.

Section 2. Nominations. Nominations for election to the Board of Directors shall be made by a Nominating Committee. However, nominations may also be made from the floor at the annual meeting. The Nominating Committee shall consist of a Chairman, who shall be a member of the Board of Directors, and two or more members of the Association. The Nominating Committee shall be appointed by the Board of Directors, to serve until the close of the next annual meeting. The Nominating Committee shall make as many nominations for election to the Board of Directors as it shall in its discretion determine, but not fewer than the number of vacancies that are to be filled. Such nominations may be made from among members or non-members.

Section 3. Election. Election to the Board of Directors shall be by secret written ballot. At such election the members or their proxies may cast, in respect to each vacancy, as many votes

as they are entitled to exercise under the provisions of the Declaration. The persons receiving the largest number of votes shall be elected. Cumulative voting is not permitted.

## ARTICLE VI

### MEETINGS OF DIRECTORS

Section 1. Regular Meetings. Regular meetings of the Board of Directors shall be held at least annually without notice, at such place and hour as may be fixed from time to time by resolution of the Board.

Section 2. Special Meetings. Special meetings of the Board of Directors shall be held when called by the president of the association, or by any two directors, after not less than three (3) days' notice to each director.

Section 3. Quorum. Four directors shall constitute a quorum for the transaction of business. Every act or decision done or made by a majority of the directors present at a duly held meeting at which a quorum is present shall be the act of the Board.

## ARTICLE VII

### POWERS AND DUTIES OF THE BOARD OF DIRECTORS

Section 1. Powers. The Board of Directors shall have power to:

- (a) adopt, publish and amend rules and regulations governing the use of the Common Property and facilities, and the personal conduct of the members and their guests thereon, and to establish fines or penalties for the infraction thereof;
- (b) suspend the voting rights and right to use of any recreational facilities of a member during any period in which such member shall be in default in the payment of any assessment levied by the Association. Such rights may also be suspended after notice and hearing, for a period not to exceed 60 days, for infraction of published rules and regulations;
- (c) exercise for the Association all powers, duties and authority vested in or delegated to this Association and not reserved to the membership by other provisions of these Bylaws, the Articles of Incorporation or the Declaration;

- (d) declare the office of a member of the Board of Directors to be vacant in the event such member shall be absent from three (3) consecutive regular meetings of the Board of Directors;
- (e) employ a manager, an independent contractor, or such other employees as they deem necessary, and to prescribe their duties;
- (f) contract with the owners of recreational facilities for the use of such facilities by the members, which use shall be optional with all fees for such use to be paid directly to the owners by the member, and not as a part of the "Assessment" or dues, or furnish such facilities within the "Common Property".

Section 2. Duties. It shall be the duty of the Board of Directors to:

- (a) cause to be kept a complete record of all its acts and corporate affairs and to present a statement thereof to the members at the annual meeting of the members, or at any special meeting when such statement is requested in writing by a one-fourth (1/4) of the members who are entitled to vote;
- (b) supervise all officers, agents and employees of this Association, and to see that their duties are properly performed;
- (c) as more fully provided in the Declaration, to:
  - (1) fix the amount of the annual assessment against each lot: and
  - (2) send written notice of each assessment to every Owner subject thereto.
- (d) issue, or to cause an appropriate officer to issue, upon demand by any person, a certificate setting forth whether or not any assessment has been paid. A reasonable charge may be made by the Board for the issuance of these certificates. If a certificate states an assessment has been paid, such certificate shall be conclusive evidence of such payment;
- (e) procure and maintain adequate liability, hazard, and other insurance on property owned by the Association;
- (f) cause all officers or employees having fiscal responsibilities to be bonded, and to obtain director's and officer's liability insurance as it may deem appropriate;
- (g) cause the Common Property to be maintained, including the maintenance, repair and reconstruction of any water impoundment areas and private streets situated on the Common Property; and
- (h) cause the Association to pay all ad valorem taxes and public assessments due from the Association.

## ARTICLE VIII

### OFFICERS AND THEIR DUTIES

Section 1. Enumeration of Offices. The officers of this Association shall be a president and vice president, who shall at all times be members of the Board of Directors, a secretary and a treasurer, and such other officers as the Board may from time to time by resolution create.

Section 2. Election of Officers. The election of officers shall take place at the first meeting of the Board of Directors following each annual meeting of the members.

Section 3. Term. The officers of this Association shall be elected for terms of three years, two years and one year based, as follows, upon the number of votes at the annual meeting: most number of votes: 3 years; next greatest number of votes, 2 years; next greatest number of votes, 1 year. In the event of ties, the person entitled to the position shall be determined by a coin flip.

Section 4. Special Appointments. The Board may elect such other officers as the affairs of the Association may require, each of whom shall hold office for such period, have such authority and perform such duties as the Board may, from time to time, determine.

Section 5. Resignation and Removal. Any officer may be removed from office with or without cause by the Board. Any officer may resign at any time by giving written notice to the Board, the president or the secretary. Such resignation shall take effect on the date of receipt of such notice or at any later time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 6. Vacancies. A vacancy in any office may be filled by appointment by the Board. The officer appointed to such vacancy shall serve for the remainder of the term of the officer he replaces.

Section 7. Multiple Office. The offices of secretary and treasurer may be held by the same person. No person shall simultaneously hold more than one of any of the other offices except in the case of special offices created pursuant to Section 4 of this Article.

Section 8. Duties. The duties and powers of the officers are as follows:

President

- (a) The president shall preside at all meetings of the Board of Directors; shall see that orders and resolutions of the Board are carried out; shall sign all leases, mortgages, deeds and other written instruments and shall have power to sign all checks and promissory notes.

Vice President

- (b) The vice president shall act in the place and stead of the president in the event of his absence, inability or refusal to act, and shall exercise and discharge such other duties as may be required of him by the Board.

Secretary

- (c) The secretary shall record the votes and keep the minutes of all meetings and proceedings of the Board and of the members; keep the corporate seal of the Association and affix it on all papers requiring said seal; attest and acknowledge the execution of all instruments of the Association requiring such; serve notice of meetings on the Board and of the members; keep appropriate current records showing the members of the Association together with their addresses and shall perform such other duties as are required by the Board.

Treasurer

- (d) The treasurer shall receive and deposit in appropriate bank accounts all monies of the Association and shall disburse such funds as directed by resolution of the Board of Directors; shall have power to sign all checks and promissory notes of the Association; keep proper books of account; cause, when instructed by the Board of Directors so an audit of the Association books to be made by an independent public accountant at the completion of the fiscal year; and shall prepare an annual budget and a statement of income and expenditures to be presented to the membership at its regular annual meeting, and deliver a copy of each to the members, and perform such other duties as may be required by the Board.

## ARTICLE IX

### COMMITTEES

The Directors may appoint an Architectural Control Committee, as provided in the Declaration, and a Nominating Committee as provided in these Bylaws, by appointing a separate committee or serving themselves as the Committee. In addition, the Board of Directors shall appoint other committees as it deems appropriate in carrying out its purpose.

## ARTICLE X

### BOOKS AND RECORDS

The books, records and papers of the Association shall during reasonable business hours be subject to inspection by any member. The Declaration, the Articles of Incorporation and the Bylaws of the Association shall be available for inspection by any member at the principal office of the Association, where copies thereof may be, purchased at reasonable cost.

## ARTICLE XI

### ASSESSMENTS

As more fully provided in the Declaration, each member is obligated to pay to the Association annual and special assessments which are secured by a continuing lien upon the property against which the assessment is made. Any assessments which are not paid when due shall be delinquent. If the assessment is not paid within thirty (30) days after the due date, the assessment shall bear interest from the date of delinquency at the rate of 8 percent per annum, and the Association may bring an action at law against the Owner personally obligated to pay the same to foreclose the lien against the property, and interest, costs and reasonable attorney's fees of any such action shall be added to the amount of such assessment. No owner may waive or otherwise escape liability for the assessments provided for herein by non-use of the Common Properties or abandonment of his lot.

ARTICLE XII

CORPORATE SEAL

The Association shall have a seal in circular form having within its circumference the words: "Hunter's Landing Homeowners' Association, Inc."

ARTICLE XIII

ADOPTION AND AMENDMENTS

Section 1. These Bylaws may be adopted or amended, at a regular or special meeting of the Board, by a vote of a majority of a quorum of members present in person or by proxy.

Section 2. In the case of a conflict between the Articles of Incorporation and these Bylaws, the Articles shall control; and in the case of any conflict between the Declaration and these Bylaws, the Declaration shall control.

ARTICLE XIV

MISCELLANEOUS

The fiscal year of the Association shall begin on the first day of January and end on the 31st day of December of every year, except that the first fiscal year shall begin on the date of incorporation.

ARTICLE XV

DISPOSITION OF ASSOCIATION FUNDS OR PROPERTY ON DISSOLUTION

The intention is for the Association to be perpetual. On dissolution of the Association, however, funds and property, real and personal, shall be divided into shares and distributed equally to lot owners.

IN WITNESS WHEREOF, we, being all of the directors of the Hunter's Landing Homeowners' Association, Inc., have hereunto set our hand this 7th day of September, 1986.

{original signed by 9 members of the Board of Directors}

CERTIFICATION

I, the undersigned, do hereby certify:

THAT I am the duly elected and acting secretary of the Hunter's Landing Homeowners' Association, Inc., a North Carolina corporation, and

THAT the foregoing Bylaws constitute the original Bylaws of said Association, as duly adopted at a meeting of the Board of Directors thereof, held on the 7th day of September, 1986.

IN WITNESS WHEREOF, I have hereunto subscribed and affixed the seal of said Association this 7th day of September, 1986.

{original signed by Richard Reichardt, Secretary}

**Amendment to By-Laws of the Hunter's Landing Homeowner's Association**

WITNESSETH: that at the March 1987 regular meeting of the Board of Directors of the Hunter's Landing Homeowner's Association, a quorum being present, it was duly moved, seconded and unanimously RESOLVED:

That the By -Laws of said Association be Amended to add a new Section 2 to Article IX, redesignating the former language of said Article as new Section 1, and that said Section 2 provide as follows:

No homeowner shall permit any animal owned or controlled by him or her or a member of his or her family to leave the homeowner's lot except on a leash. Violations will be cause for notifying Wake County Animal Control to take appropriate action. No animals from other areas will be permitted to roam the subdivision or annoy residents in any way and stray animals or animals which cause a nuisance will be captured and turned over to Animal Control. Violations by homeowners, if repeated, will be subject to a fine of \$25.00.

Unanimously adopted this 28<sup>th</sup> day of March 1987.

Attest: {original signed by Richard Reichardt, Secretary}