

**CREEDMOOR FUEL SERVICE
PO BOX 926
CREEDMOOR, NC 27522
(919) 528-1505 FAX (919)528-6110**

Policies and Procedures

Creedmoor Fuel Service provides our propane customers with a propane storage tank. Applications requiring a 123 tank, may purchase or lease the tank. The yearly rental on a 123 tank is \$70.00 per year billed in September. Large tank rental is billed at \$100.00 per year, unless one full tank of gas is used per heating season. Oil customers must provide their own tank.

For reference, we have listed a few of our charges below:

Tank Setting Fee	varies (\$105.00 per hour)
Underground Tank Fee	Price varies
Service Calls	\$105.00 per hour(1 hour minimum)
After-hours Service call	\$135.00 per hour(1 hour minimum)
After-hours delivery charge	\$135.00
Will call/ COD out of gas	
Leak test	\$35.00

All of the above services also have taxes added to them.

Creedmoor Fuel Service offers two delivery plans:

Automatic Keepfill-Fuel will be delivered on a regular basis depending on the season. We use a degree day system to facilitate deliveries. If your bill is not paid in full when the route is run or you refuse fuel, you will be taken off the automatic keepfill plan. Please note all AKF customers will receive a summer delivery.

Will Call-You must call and place an order for delivery. This requires a special trip for deliveries; therefore, your fuel will be at a higher rate. Creedmoor Fuel Service will not be responsible if you run out of fuel or for any damage that may occur as a result. When ordering fuel you must give a notice of at least three (3) business days before delivery. LP customers must purchase a minimum of 100 gallons each delivery, except for small tanks (which includes 50 gallon and 123 gallon tanks) which must be filled at each delivery. Fuel oil and kerosene customers must purchase at least 100 gallons at each delivery unless filled. If your tank does not hold the minimum amount there will be a \$35.00 delivery charge added. Our scheduled days for deliveries to will-call accounts are Tuesday and Friday and must be called in a day in advance.

We would appreciate your cooperation by notifying us if your tank appears to need painting or other maintenance.

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We need your help:

In an effort to better serve our customer, please take a moment to fill out the information below, so that we can better predict your LP gas needs.

We (I) use LP Gas for:

_____ Gas Pack _____ # of units

_____ Gas Logs _____ # of units

_____ Hot Water

_____ Cooking

_____ Generator

_____ Free Standing/Wall Heater _____ # of units

☒ Other

☒ WILL CALL

_____ AUTOMATIC KEEP FILL

TYPE OF FUEL

_____ #2 Fuel Oil

_____ Kerosene

☒ Propane Gas

_____ Other

CREDIT POLICY

1. All accounts are due and payable by the 10th of the month following delivery or purchase. There will be a 1.5% finance charge per month (18% APR) with a minimum service charge of \$20.00 added to all balances over 30 days.
2. No deliveries will be made to customers that have an outstanding balance.
3. If account remains unpaid after due date, we may deem the following actions necessary:
 - A. Turn accounts over to a collection agency
 - B. Report delinquent account to the Nationwide Credit Bureau
 - C. Have our corporate lawyer issue a judgement
 - D. Pick up any tanks supplied by us to our customers as a service.
4. Customers may also have the option of setting the account up on a Budget Plan. The Budget Plan runs from August through June with July being the settlement month. You will pay agreed amount every month beginning in August and the account must be paid in full by July 31st of each year.
5. LP Gas customers who do not wish to set up an account, or are denied credit, are required to pay in advance for the tank setting fee, parts and fittings, and the amount of gas in the tank. These fees must be paid before we set the tank. If you have moved to a residence that already has our tank then the amount of gas in the tank and the regulator reconnection fee must be paid up front.

We trust that you understand the reason for our position is to serve our customers more efficiently and economically. Therefore, we must follow these guidelines.

We (I), acknowledge that the LP Gas Tank, Serial # _____ is loaned from Creedmoor Fuel Service, Inc. and that Creedmoor Fuel Service, Inc. is the rightful owner of the tank. We (I) agree to notify Creedmoor Fuel Service, Inc. if there is any change of ownership of the property on which the loaned tank sits. Furthermore, we (I) grant Creedmoor Fuel Service, Inc. access to the property in order to service, repair, or remove the LP Gas tank, and hold Creedmoor Fuel Service, Inc. blameless for any damages caused to property while servicing, repairing, or removing the LP Gas tank.

Please sign and date below to verify that you have read and agree to abide by the above terms.

Applicant Signature KZ Date 27 Oct 2021

Co-App. Signature NIA Date NIA